

## Table of Contents

Policy Manual	0001
Channels of Communications	0002
Signing of Contracts	0003
Budget	0004
Voting by Past Presidents	0005
Appointment of a Recording Secretary	0006
Invited Board Attendees	0007
Breakfast	0008
Invitation of Guests	0009
Outstanding Service Awards	0010
LITPC Officer Awards	0011
Lifetime Achievement	0012
Annual Pin Contest	0013
Renewal of Dues	0014
Membership Cards	0015
Compensation	0016
Nominations	0017
Hospitality Room	0018
LITPC Hotel	0019
Issue of LITPC Pins	0020
Directory	0021
Tables	0022
Sergeant-At-Arms	0023
Head Table	0024
Memorial Services	0025
First Class Mail	0026
Proxy Vote	0027
Fiscal Accountability	0028
First Vice President	0029
Second Vice President	0030
Sunshine Committee	0031
Immediate Past President	0032
Life Membership	0033
Voting Privileges	0034
Restrictions on Making Nominations	0035
Executive Committee	0036
Resignation/Removal of Board Members	0037
Refunds	0038
Duties of the Secretary	0039
Expiration Date for Dues	0040
Hall of Fame	0041
Committees	0042
Membership Retention	0043
Financial Review	0044
Selection of Alternate Site Meeting	0045
Restrictions of Elections	0046
Meetings Outside of North America	0047
Flowers for Deceased	0048
Ethics Committee	0049
USA-Canada Forum	0050
Pin Trader Club Pins on Website	0051
Prospective Members	0052