

LITPC POLICY STATEMENT

SUBJECT: **LITPC SECOND VICE PRESIDENT**, Responsibilities of

1. In the absence of the President and First Vice President, the Second Vice President shall preside over all official Board Meetings and Regular Meetings of the LITPC.
2. He shall coordinate all matters of a contractual nature with the hotel approved by the LITPC Board of Directors for our use in conjunction with the LITPC Annual Meeting. This coordination may include, but not be limited to, the President, LITPC Legal Counsel, and the LITPC Treasurer (see LITPC PS 0003).
3. He shall have overall supervisory responsibility for all activities held in conjunction with the LITPC Annual Meeting, and shall be designated as the LITPC Convention and Hospitality Chairman (see LITPC PS 0018 and 0019).
4. At his discretion and with the advice and consent of the LITPC Treasurer, he may determine it to be in the best interest of a better Convention to delegate hotel reservations and breakfast reservations to another member of his Convention Committee.
5. He shall work in conjunction with the LITPC Treasurer to provide a full accounting of all funds (receipts and expenditures) generated as a result of the conduct of our Annual Meeting and Breakfast (Convention).
6. He shall serve with the LITPC President's designee to see that the Annual Breakfast is conducted as required. See LITPC PS 0008. He will serve as the Protocol Officer for the LITPC at this function and see that invitations are extended to the various Lions Clubs International dignitaries. He will be expected to meet and greet these individuals and recognize them at the proper time. See LITPC PS 0009.
7. He shall serve as Chairman of the LITPC Hall of Fame Committee. The members of the Committee serving under the Second Vice President shall be LITPC members (active) who have been inducted into the Hall of Fame.
8. He shall provide advice to the President on the Directors to be chosen to serve on the committees under his supervision.
9. He shall meet with his successor as Second Vice President to turn over all data gathered during his just completed term.
- 10.. This Statement supersedes LITPC PS 0030 of 30 June 2003 and LITPC PS 0031 of 30 June 2003, effective with the scheduled election of officers in 2007.

*****NOTHING FOLLOWS*****

Approved by the Board on 9 October 2005

NOTE: The general membership approved the abolishment of the 3d VP position at the 2006 AGM. Thus this now the approved position.