

LITPC POLICY STATEMENT

SUBJECT: MEMORIAL SERVICE, Annual

1. To recognize and remember and honor those LITPC members who have passed away in the year preceding the conduct of the LITPC Annual Meeting and Breakfast, there shall be a brief memorial service conducted by the LITPC Chaplain or, in his absence, by a designated individual selected by the LITPC President. As a minimum, the names of those who have passed since our last Annual Meeting will be read, and each individual will be honored by the ringing of the bell or other appropriate action.

2. It shall be the responsibility of the LITPC Chaplain to prepare the list of those who will be remembered. In this connection, all deceased members who were active LITPC members at the time of their passing, will be honored. It is recognized that failing health and advanced age often contribute to a member failing to renew their dues in a timely manner. Accordingly, any individual who, for whatever reason, allowed their membership in the LITPC to expire within the two year period prior to the memorial service, shall also be honored.

3. As directed by the LITPC President, it shall be the responsibility of the Chaplain to send a letter to each deceased member's family after the Annual Meeting and Memorial Service. This letter will share with the family the actions taken at the Memorial Service to recognize their loved one.

*****NOTHING FOLLOWS*****

Approved by the Board on 7 November 2012