

## LITPC POLICY STATEMENT

Subject: Executive Committee

- 1) There will be decisions (usually reserved exclusively to the Board ) which are deemed to be sufficiently important as to not delay until the next regularly scheduled Board Meeting. Examples of the type of actions are those which have a financial impact upon the organization and actions which involve personnel matters. To assure that these type actions are handled expeditiously, an LITPC Executive Committee is hereby established. The Committee shall be comprised of the officers of the organization, which consist of the President, Immediate Past President Vice Presidents, Secretary and Treasurer. Normally, the President as the Chief Executive Officer, shall be the one who determines the need for prompt action by the Committee and shall preside over all such meetings or discussions. However, this should not be construed as an impediment to a call of the Committee when one or more of the Committee Members determines that it is in the best interest of the organization to have such a meeting. For the purposes of this policy, a meeting or discussion shall include electronic or telephonic communications.
  
- 2) A report by the President or his designee, shall be made to the full LITPC Board of Directors at the next regularly scheduled meeting of the Board. A motion for approval by the Board of the Executive Committee's actions shall be made by the reporting Executive Committee member.

\*\*\*\* Nothing Follows\*\*\*\*

Approved by the Board: 7 November 2018